

# ADDENDUM NO. 1

This Addendum supplements and amends the original Drawings and Specifications, and shall from the date hereon, become an integral part of the Contract Documents.

## MONTGOMERY COUNTY SHERIFF TRAINING CENTER INTERIOR RENOVATION PHASE II PROJECT

PREPARED BY: Frank Martinez, Montgomery County Administrative Services Department, Engineering & Construction Division, 451 West Third Street, P.O. Box 972, Dayton, Ohio 45422-1403, Phone (937) 225-6328.

**JANUARY 5, 2017**

TO ALL BIDDERS: This Addendum, including all items listed hereinafter, shall become a part of the Documents, shall be taken into account in preparing the Bid, and shall become a part of the Contract. The work under each branch shall be in accordance with the original Specifications unless excepted in this Addendum.

This Addendum consists of (eight) 8½ x 11 sheets.

**1. SEE ATTACHED ADDENDUM NO 1 FROM BROWN & BILLS DATED 1/5/2018**

### STATEMENT BY CONTRACTOR

Each bidder shall sign the following acknowledgment and include it as an attachment to the Bid for the Montgomery County Sheriff Training Center Interior Renovation Phase II Project.

We acknowledge receipt of Addendum No. One.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print: \_\_\_\_\_

Company: \_\_\_\_\_



**BROWN & BILLS**  
ARCHITECTS

**ADDENDUM NO. 1**

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**MONTGOMERY COUNTY SHERIFF TRAINING CENTER INTERIOR  
RENOVATION PROJECT – PHASE II**

**PREPARED BY:**

**Brown & Bills Architects, Inc.**  
**55 Hillside Ct.**  
**Englewood, OH 45322**  
**Phone: 937-832-1150**  
**Fax: 937-832-1590**  
**www.browncandbills.com**

**January 5, 2018**

**TO ALL BIDDERS:** This Addendum, including all items listed hereinafter, shall become a part of the Documents, shall be taken into account in preparing the Bid, and shall become a part of the Contract. The work under each branch shall be in accordance with the original Specifications unless excepted in this Addendum.

1. Meeting minutes from the Mandatory Pre-bid meeting are included.
2. This is a prevailing wage project. Add attached page 00 6000 to the specifications.
3. We have been made aware that Trane is offering a control package as an alternate for the HVAC Units, while we are interested in knowing this as an option it is not to be part of the base bid.
4. The cost of the permit will not be known until after the bids are due. The cost of the permit will be covered as a change order after the contract has been issued.
5. Questions received since the Pre-bid Meeting:

- **Should Equipment Storage 120 get new LVT flooring per the Floor Plan (A101.2) or no new flooring per the Finish Schedule (A002.2)?**

The Equipment Storage (Room 120) is to receive new LVT flooring as part of the base bid. Add "LVT-1" to the room finish schedule for Room 120.

- **Could you clarify note #C on page H901.2. That is wide open to interpretation.**

General notes on sheet H901.2 shall be revised as follows:

B. The mechanical contractor shall be responsible for field verifying, prior to final bid, all existing conditions for plumbing and mechanical systems within the area of construction contract.

C. The mechanical contractor shall perform service and repair on any existing equipment indicated to be reused including its accessories and any other item necessary for a complete and proper operating system. This contractor shall also visit the site, prior to final bidding, and verify all existing site conditions. Provide all material and components as needed to bring the equipment to full compliance of the local authority having jurisdiction.

Acknowledgment of receipt must be indicated on the bid form.

**END OF ADDENDUM #1**



**BROWN & BILLS**  
ARCHITECTS

**Montgomery County Sheriff Office Relocation – Phase II**  
Pre-Bid Meeting Minutes  
January 3, 2018

**In Attendance:**

Frank Martinez	Mont. Co. Facilities Management	<a href="mailto:martnezf@mcoho.org">martnezf@mcoho.org</a>	937-225-6383
Erin McNicholl	Brown & Bills Architects, Inc.	<a href="mailto:erinmcnicholl@brownandbills.com">erinmcnicholl@brownandbills.com</a>	937-832-1150
Steve Brown	Brown & Bills Architects, Inc.	<a href="mailto:stevebrown@brownandbills.com">stevebrown@brownandbills.com</a>	937-286-8905

**Items Discussed:**

1. Phase I has been completed and this meeting is for Phase II.
2. The project involves concrete and steel for the structure of the second floor and interior offices and finishes.
3. The drawing and specifications are available on the County's website as PDFs. If you need the county to make prints they can, you will need to talk to Frank.
4. Frank will submit the drawings to the City of Vandalia by the end of this week. An addendum will be sent out with the permit fee. The G.C. will be responsible for picking up the permit when it is available and pay for the fee.
5. Bids will be due on Jan. 17<sup>th</sup> @ 1:30.
6. The county is really hoping the bids will be within budget and asked that if it looks like they are going to go over to let him know ASAP.
7. There are several options for the pricing where available with the trades broken out or a combination bid.
8. The Sprinkler estimate should be included with the plumbing cost.
9. The County likes to use its own bid and performance bond sheet. These will need to be filled out. They are included in the instructions to bidder's portion of the specifications along with a sample contract.

10. There is an 80 person conference room as part of the project and bar joists are used to span that to make up the second floor. The structure will be included as part of the base bid. The concrete being poured on the second floor will be an alternate.
11. The stair to the second floor and a small portion of the second floor to be finished will be an Alternate.
12. There will be some coordinating with the sheriff's officers required. They will be using the vehicles on the west side of the wall as well as the completed Phase I portion of the project. A representative from the Sheriff's office will be encouraged to attend the weekly meetings to help coordinate any scheduling issues.
13. All of the movable equipment will be cleared out of the space before work begins.
14. Pictures will be allowed to be taken within the construction area but not on the west (garage side) of the wall.
15. If you would like to visit the site at another time the county can accommodate you. Frank can set up a time if it is before the end of the week. After that you will need to contact Erin McNicholl at Brown and Bills Architects and she can work with the sheriff's office to find an available time for you to visit.
16. Send any questions to Erin McNicholl at Brown and Bills Architects.  
Email: [erinmchnicholl@brownandbills.com](mailto:erinmchnicholl@brownandbills.com)
17. It was pointed out that the sheriff's employees can't be running through the construction site any time they want or need to, it would cause issues with the contractor's insurance. Steve said that there would be a pre-construction meeting and it would be a good time to lay down some rules for both groups to work together without causing problems.

These meeting notes represent our understanding of items discussed at this meeting. Any discrepancies or additions should be directed to Erin McNicholl at 937-832-1150.

Copies: All in attendance

# Wage Rate Requirements

## 1.1 Payment of Prevailing Wage Rates

1.1.1 The Contractor shall pay the prevailing wage rates of the Project locality, as issued by the Ohio Department of Commerce, Wage and Hour Bureau to laborers and mechanics performing Work on the Project.

1.1.2 The Contractor shall comply with the provisions, duties, obligations, and is subject to the remedies and penalties of ORC Chapter 4115.

1.1.3 If the Contractor or its Subcontractors fail to comply with ORC Chapter 4115, the Contracting Authority may withhold payment pursuant to Section 9.8.2.5 of the General Conditions. The Contractor is liable for violations committed by the Contractor or its Subcontractors to the extent provided in ORC Chapter 4115.

1.1.4 The Contractor shall submit all payroll reports in compliance with the requirements of Section 1.2 for all of the employees of the Contractor and of the Contractor's Subcontractors.

1.1.5 By executing a Contract, the Contractor certifies that it based its Bid upon the prevailing rates of wages as ascertained by the Ohio Department of Commerce, Wage and Hour Bureau for the Project as provided in ORC Sections 4115.03 through 4115.14, which are inserted at the end of this Document.

## 1.2 Prevailing Wage Rate Revisions

1.2.1 The Contracting Authority shall, within 7 business days after receipt of a notice of a change in the prevailing wage rates, notify the Contractor of the change. The prevailing wage rates are available at the Ohio Department of Commerce's web site: <http://com.state.oh.us/>.

1.2.2 The Contractor shall pay any revised wage rates issued during the term of the Contract.

## 1.3 Payroll Schedule

1.3.1 Within 10 days of the date of the Notice to Proceed, the Contractor shall provide the Contracting Authority's Prevailing Wage Coordinator a schedule of dates during the term of the Contract on which wages shall be paid to employees for the Project.

## 1.4 Payroll Reports

1.4.1 The Contractor shall submit payroll reports with each Contractor Payment Request, which reports shall be certified by the Contractor that the payroll is correct and complete and the wage rates shown are not less than those required by the Contract. The Contractor is responsible for submitting all payroll reports of its Subcontractors.

1.4.1.1 Each payroll report shall indicate the period covered and include a list containing the name, address and social security number of each employee of the Contractor and its Subcontractors paid for the Work.

1.4.1.2 Each payroll report shall list the number of hours each employee worked each day on the Project during the reporting period, the total hours each week on the Project, the employee's hourly rate of pay, job classification, hourly rate of fringe benefits, and all deductions from wages and net pay.

1.4.1.3 Each payroll report shall list each fringe benefit and state if it is paid as cash to the employee or to a named plan.

1.4.1.4 The Contractor and its Subcontractors shall submit apprenticeship agreements for all apprentices utilized on the Project with the first payroll report from the Contractor or its Subcontractor that includes apprentices.

END OF DOCUMENT