

Addendum #1
Central Office Exterior Improvements
RFQ #18-33

January 31, 2019

Greater Dayton Premier Management
400 Wayne Ave.
Dayton, Ohio 45410

This Addendum modifies and shall become a part of the original Contract Documents and is hereby made part of the Bidding Documents for the referenced project.

All bidders shall indicate in their bid/proposal that this Addendum has been received and considered in their bid proposal.

The Addendum items are intended to supplement, clarify or correct parts of the bid proposal package. Items in the addendum shall take precedence over items corrected and shall be of equal value with items supplemented or clarified. Any questions in reference to this addendum must be directed, in writing, to:

Jonathan Schaaf
RDA Group Architects
7945 Washington Woods Drive
Dayton, Ohio 45459
937.610.3440
937.610.3441 Fax
jrs@rda-group.com

Addendum Items:

1. Pre-Bid Meeting: Pre-Bid Meeting Minutes and sign in sheet have been attached to this addendum.
2. Permit Costs: Include in bid amount an allowance of \$1,250 for building permits from the City of Dayton. Any / all applicable Building Permits shall be applied for, paid for, and coordinated by the Contractor.
3. Contract Period: the contract period established for the project [80 calendar days] will start at the commencement of work on-site as established in the notice to proceed this will allow the ordering of panels, panel manufacturing lead time, etc. to be accomplished in advance of the actual contract period.
4. Work Schedule: it is anticipated that all work will be first shift work. Senior staff will coordinate work with staff related to any issues, concerns, etc. regarding abatement work.
5. It is the intent to remove the existing aggregate wall panels in the least destructive manner possible. If the existing wall/substrate becomes damaged as a result of the removal of the aggregate wall panels, it will be addressed via a field change if needed pending the conditions.
6. Drawing Sheet A1.1: Allowances: the amounts indicated on the drawings are incorrect. Please replace with the following:
 - a. Brick Replacement – 40 brick
 - b. Tuck Pointing – 200 LF
7. Drawing Sheet A1.2: Exterior Elevations / Key Note #11: Modify scope of work related to the building signage as follows. Contractor shall remove and salvage existing building signs located



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on the building facades [panels or masonry]. Contractor shall reinstall existing signs upon completion of work, unless otherwise directed by the Owner.

End of Addendum #1.

Pre Bid Conference
Central Office Exterior Improvements
RFQ #18-33

January 29, 2019

Meeting Minutes Compiled by Jonathan Schaaf, RDA Group Architects

- A. Sign In.
 - 1. Meeting was brought to order at 3:00 pm by Todd Daniel of GDPM.
 - 2. Attendees signed in.
- B. Introductions
 - 1. Individual attendees made introductions.
- C. Purpose of Pre-Bid Conference
 - 1. Review bidding process
 - 2. Review bidder requirements
 - 3. Review project scope
- D. Discussion of Bidding Process
 - 1. Bidders shall submit all forms and exhibits required in the quote packet.
 - 2. Schedule:
 - a. **Quotes Due – February 12, 2019 at 3:00 pm.**
 - b. **Quotes may be emailed or hand delivered.**
 - c. There will not be a formal public bid opening for this project.
 - d. Be sure to fill out / submit the first sheet of the RFQ.
 - 3. Contractors shall check the GDPM website for any addendums and/or clarifications. All must be acknowledged on the quote.
 - a. It is the responsibility of the bidder to confirm addenda. Feel free to contact RDA or GDPM to confirm if any addenda have been issued.
- E. Discussion of the plans and specifications
 - 1. Work of the Project includes the exterior improvements at Central Office.
 - a. Removal / abatement of the existing aggregate wall panels.
 - b. Installation of weather resistive barrier, metal framing / sub-structure, and composite wall panels including all required trim, reveals, flashing, and joint sealant.
 - c. Limited re-pointing and brick replacement.
 - d. Cleaning and staining of upper brick veneer to match lower brick as closely as possible.
 - e. Refer to Section 01 10 00 for a summary of the work scope for the project.
 - 2. The time of completion for the project is 80 days. Refer to the breakdown of the contract period to ensure that there is adequate time for Punchlist and project closeout. The contract period will start per the notice to proceed date established for the project once the lead time for the panels is confirmed.
 - 3. Project schedule: The building will be fully occupied throughout this project.
 - 4. GDPM will be maintaining site control and site maintenance for the duration of the project. Contractor shall repair any damage caused by construction work.
 - 5. Substitutions need to be submitted by the general contractor no later than February 4, 2019 for review by the architect. After this date, RDA will expect to see the products specified in the contract documents during shop drawing review. If a product is submitted that was not included in the contract documents, RDA has the right to reject that submittal.
 - 6. All project questions and substitution requests shall be directed to RDA and be submitted thru a bidding contractor.

7. Contractor shall provide all required safety measures while working on the buildings to maintain safe ingress and egress from the building and around the project site. This is a compact site with sidewalks and parking around the building which will need to be blocked off for safety. Contractor shall provide all required and applicable OSHA and PPE safety.
 8. The project site will have a strict NO SMOKING policy.
 9. All change orders must be fully executed prior to completing any additional work. GDPM will try to process the change order as quickly as possible, typically within 3 days after receipt of the contractor's proposal.
 10. MBE/Edge – 25% participation goal
 11. Section 3 – no requirement for this project.
 12. This project is tax exempt.
 13. This project is NOT subject to prevailing wage requirements.
 14. Bid bond is required
 15. Performance and Payment Bond is required.
 16. Submittals shall be electronic, PDF.
- F. Questions [will be noted in the addendum]
- G. Closing
1. Addendums will be issued as necessary to clarify the work of the project. Acknowledge receipt of addenda on the Bid Form.
- H. The meeting adjourned.

End.